

Wine Country Family Dental

New Patient Policies Form

In-House Payment Plans

We will need 2 current paystubs from the patient. A down payment will be required at start of actual treatment; anywhere from \$200 and up, depending on treatment being preformed. *(we only allow up to 9 months Interest Free in our office, we will let you know how many months will be allowed once we know what needs to be done)*

You will also need to have a current debit or credit card, your monthly payments will be automatically processed on the day that you choose. (days to choose from are the 1st, 5th, 10th, 15th, 20th or 25th)

**if during the duration of your payments, you should lose your card on file or should it expire, it is your responsibility to call or come in to our office to update your information*.*

This is a great option for a lot of our patients! **Please be aware that if a payment is denied and you haven't given us prior notice as to why a payment may not be made on time, could potentially eliminate you from being offered a payment plan within our office in the future.

_____ Patient Initials

Insurance Policy

We will submit a claim to your insurance for any procedures as a courtesy for our patients. We will also call your insurance to get a basic breakdown, but ultimately you are fully responsible for the cost of treatment, if the insurance company doesn't make payment.

Reasons why insurance could possibly deny the claim could be: terminated plan, not a covered benefit, not a covered code, age limits, missing tooth clause, coordination of benefits or for any other reason

It is your responsibility to know your plan policy.

We are also more than happy to send a pre-determination to your insurance to make sure it is a benefit, and how much they will pay (you will need to allow 2-4 weeks for pre-authorizations to be approved or denied)

_____ Patient Initials

Cell Phones are **not allowed** during your treatment appointment, we ask that you please put them on "silent" and in your purse or off to the side while Dr Schutte is in the operatory room with you. There are many sharp, small instruments and your safety is our number one concern. The assistant can hand your cell phone right back to you as soon as your treatment is completed. _____ Patient Initials

CareCredit

We offer CareCredit here! We can help you fill out the application and process it; it only takes 5 minutes to get Approved. Once approved, and depending on how much you will need to use; they allow us to process 6months, 12months, 18 months or up to 24 months Interest Free payments!!

Saturday Appointments

ALL Saturday appointments **MUST** be confirmed a day prior to appointment, otherwise appointment will be cancelled and you will need to call us to reschedule your appointment for another Saturday or a different day of the week that would work for your schedule. Saturday treatment appointments will require a 20% deposit to schedule. (if you have insurance, you will only pay 20% of what your estimated out of pocket would be)

_____ Patient Initials

Patient/Guardian Signature: _____

Date: _____